

# LOGAN UNIVERSITY

## JOB POSTING

Logan University is comprised of the College of Chiropractic and the College of Health Sciences and blends the perfect balance of tradition with innovation. Established in 1935, Logan College of Chiropractic is one of the largest and most respected chiropractic colleges in North America. Through the College of Health Sciences, Logan offers doctorate, master's degrees and bachelor's degrees that are accredited by the Higher Learning Commission of North Central.

Logan's 112-acre wooded campus is located in Chesterfield, Mo., a quiet, residential suburb of St. Louis. Its low student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at [www.logan.edu](http://www.logan.edu).

**Interested candidates please send resume to: [resumes@logan.edu](mailto:resumes@logan.edu)**

**Job Title:** Full Time Faculty Background that supports teaching histology, microbiology, anatomy, and immunology

### **Summary:**

Logan University teaching faculty are responsible for development, delivery, and support of learning activities that support student attainment of the stated outcomes and objectives of the course, program and university. The faculty role encompasses learning facilitation, professional development, and institutional service. Faculty should support and promote a culture of learning consistent with the mission, vision, and values of the university.

### **Principal Duties and Responsibilities:**

1. Fostering a learning centered community consistent with the mission, vision, and values of the institution and the college.
2. Ability to assess university, program, and course level goals and outcomes.
3. Accountability to students, self, and administration with respect to quality in education.
4. Incorporating current profession information into class presentations.
5. Coming to class prepared and on time, using class time effectively and maintaining professional conduct in the classroom.
6. Preparing an updated syllabus prior to the beginning of courses according to the standard Logan University format. All information (course objectives, reading assignments, testing, grading, etc.) contained in the syllabus must be clearly stated and not ambiguous. All administrative and classroom deadlines must be met.
7. Refraining from making pejorative statements regarding the university, fellow faculty or staff personnel in the presence of students or patients.
8. Working collaboratively with academic and student affairs to provide academic advising and counseling of students.

9. Maintaining regular office hours convenient to the needs of the students.
10. Preparing assessments that have sound instructional value with accurately measured and well-defined objectives. Evaluation should not be ambiguous and should appropriately represent the information presented in the course.
11. Provide formative and summative assessments and feedback.
12. Establishing and maintaining a classroom atmosphere conducive to learning.
13. Comfortable and proficient in online course instructions.
14. Responsible to treat colleagues, staff and students in a professional manner.
15. All courses should have a required course text unless exempted by the administration.
16. Participation in faculty meetings, workshops and college ceremonies.
17. Participate in professional development/scholarship and institutional service.
18. Working knowledge of continuous quality improvement.
19. Accountable to report to the Program Director if he/she will be absent or unable to attend the class.
20. Notifying appropriate Logan personnel of damage to Logan property. Should report problems that affect any aspect of the university to the Program Director or appropriate department.
21. Read, understand and follow all Faculty Handbook information and policies.
22. Responsible for other reasonable and related duties as assigned.

**Competencies:** To perform the job successfully, an individual must be dependable and have good interpersonal and communication/organization skills and the ability to interact effectively with students, faculty, and staff.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Listed below are the knowledge, skills, and/or abilities required for this position, as well as the Physical Demands and Work Environment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum of a doctorate degree with an educational background that supports teaching histology, microbiology, anatomy, and immunology. One to two years of teaching experience in higher education or equivalent combination of education and experience preferred. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from students, peers, administration, and the general public. Ability to define problems, collect data, establish facts, and draw valid conclusions.